



Barnsley Cricket Club

President - Alan Sherriff Chairman - Ken Green Vice Chairman - Treford Mills



Transportation - Guidelines

A Car Driver form is to be completed by all Volunteer Club Drivers

Purpose of the form

- To register the private vehicles used for the transportation of individuals in connection with Cricket away fixtures or tours
- To inform drivers of the need to amend their insurance, if they intend to use their vehicle on behalf of the Club and if passengers are being carried in connection with Club activities or events
- The form must be completed by the driver of any private vehicle used for the transportation of individuals to and from Cricket activity on behalf of the Club.
- Completed forms must be handed to the Club Secretary or Chair

Guidelines on Transportation

Within our Club we have developed a transport policy i.e. the dropping off and collecting of Young People at the Club.

The following principles will apply

- Coaches and Club Staff will be responsible for Young People in their care when on the Club premises
- It is the responsibility of Parents/Carers to transport their child/children to and from the Club
- It is not the Coach's or Volunteer's responsibility to transport the Young People to and from the Club
- The Club must receive permission from Parents/Carers for Young People to participate in all competitions and away fixtures.

Away Fixtures

Planning

The following section provides policy on planning and taking a team to an away fixture for the day. It does not include overnight stays

Barnsley CC will;

- Appoint a Team Manager with clear roles and responsibilities
- Ensure we establish where and when the fixture is
- Ensure we have sufficient Staff to manage and look after the Young People -
- Ensure that we have written permission from the Parents/Guardians or Carers for transporting and supervising their sons/daughters whilst in our care
- Ensure that the Team has agreed to act within the ECB Code of Conduct
- Ensure that all Staff who are responsible for Young People within the team have been recruited and checked, in accordance with the ECB Welfare of Young People Policy (see section 4, page 20, Recruitment and Selection of Cricket Staff)
- Ensure that a risk assessment is conducted
- Ensure that there is a 'Club home contact' i.e. a member of the Club who is not travelling away, who will act as a contact point if required
- Ensure that drivers need to take breaks and to be aware of emergency procedures

Transport Legislation Points to Remember

- Vehicles must be appropriate and roadworthy
- The driver is responsible for the vehicle during the trip
- All minibuses and Coaches carrying groups of three or more Young People aged between 3 and 15 years **MUST BE FITTED WITH A SEAT BELT FOR EACH YOUNG PERSON**
- There must be an anchor point for wheelchair users

Minibuses

- We will ensure that anyone who is driving a group minibus has received training on driving the minibus and the management of passengers

Supervision

- All Staff -paid or voluntary -must have complied with and been checked through the recruitment procedure.
- Within the group of Staff responsible for the team there will be a nominated person who is familiar with and who has received training on the Welfare and Child Protection policies and procedures for the ECB

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- For single sex groups, there will be at least one same gender member of Staff
- For mixed groups there must be at least one male and one female member of Staff

Roles and Responsibilities

- All members of Staff will have a clear knowledge of their role and responsibility for the team
- We will appoint a Head Coach and Team Manager, the Head Coach and Coaches taking responsibility for the training and competition management of the team and the Team Manager (and any other Staff) taking responsibility for any other necessary support